



* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

KB 71b OCTOBER

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes

No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

Applying as a business or organisation, including as a sole trader

Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House?

Yes

No

Note: completing the Applicant Business section is optional in this form.

Is the applicant's business registered outside the UK?

Yes

No

Business name

If the applicant's business is registered, use its registered name.

VAT number

 -

Put "none" if the applicant is not registered for VAT.

Continued from previous page...

Legal status

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Applicant Business Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

If the applicant has one, this should be the applicant's official address - that is an address required of the applicant by law for receiving communications.

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Note: completing the Applicant Business section is optional in this form.

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Business Address

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of His Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

SER HOLDINGS LTD

Details

Registered number (where applicable)

11091154

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

A PRIVATE LIMITED COMPANY

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality Documents that demonstrate entitlement to work in the UK

Add another applicant

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OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.

A PREVIOUSLY LICENSED PREMISES.

Continued from previous page...

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes No

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PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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THURSDAY

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End

FRIDAY

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SATURDAY

Start

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Start

End

Continued from previous page...

SUNDAY

Start

End

Start

End

Will the exhibition of films take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BRITISH SUMMER TIME (BST)

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

Continued from previous page...

WEDNESDAY

Start End
Start End

THURSDAY

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Start End

FRIDAY

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Start End

SATURDAY

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SUNDAY

Start End
Start End

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for indoor sporting events

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non-standard timings. Where the premises will be used for indoor sporting events at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

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PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

Continued from previous page...

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

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PROVISION OF LIVE MUSIC

See guidance on regulated entertainment

Will you be providing live music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of live music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Continued from previous page...

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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Continued from previous page...

FRIDAY

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SATURDAY

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SUNDAY

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End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes No

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Will the performance of dance take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not
exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Continued from previous page...

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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Continued from previous page...

SUNDAY

Start

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End

Give a description of the type of entertainment that will be provided

Will this entertainment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

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THURSDAY

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Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the provision of late night refreshment take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Continued from previous page...

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL 05:00 HOURS.

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SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

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WEDNESDAY

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THURSDAY

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FRIDAY

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SATURDAY

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SUNDAY

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End

Continued from previous page...

Will the sale of alcohol be for consumption:

- On the premises Off the premises Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months:

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number (if known)

Continued from previous page...

Issuing licensing authority
(if known)

ST. HELENS COUNCIL

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

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Start

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THURSDAY

Start

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Start

End

Continued from previous page...

FRIDAY

Start 00:00

End 04:00

Start 09:00

End 24:00

SATURDAY

Start 00:00

End 04:00

Start 09:00

End 24:00

SUNDAY

Start 00:00

End 04:00

Start 09:00

End 24:00

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

AN EXTENSION OF ONE HOUR AT THE START OF BST.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

AN EXTENSION FROM THE END OF LICENSABLE ACTIVITY ON NEW YEARS DAY UNTIL STANDARD RECOMMENCEMENT.

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

ACCORDANCE WITH THE LICENSING ACT (2003).
CONFORMITY WITH FOOD HYGIENE (ENGLAND) REGULATIONS 2006.
CONFORMITY TO THE GENERAL DATA PROTECTION REGULATIONS 2016
ADHERENCE TO THE DATA PROTECTION ACT (2018).
ADHERENCE TO THE PROTECTION OF FREEDOMS ACT (2012).
CONFORMITY WITH THE REGULATORY REFORM (FIRE SAFETY). ORDER 2005.
OBSERVANCE OF THE HEALTH ACT (2005).
CONFORMITY WITH THE HEALTH & SAFETY AT WORK ACT (1974).
WITH REFERENCE TO THE MISUSE OF DRUGS ACT (1971).

b) The prevention of crime and disorder

Continued from previous page...

A CCTV SYSTEM SHALL BE USED AND SHALL BE DESIGNED AND INSTALLED IN ACCORDANCE WITH THE CHESHIRE CONSTABULARY'S CCTV GUIDANCE DOCUMENT CALLED 'CCTV IN LICENSED PREMISES – AN OPERATIONAL REQUIREMENT'. THIS SYSTEM SHALL BE IN OPERATION AT ALL TIMES WHEN LICENSABLE ACTIVITIES ARE TAKING PLACE.

RECORDED CCTV IMAGES WILL BE MAINTAINED AND STORED FOR A PERIOD OF TWENTY-EIGHT DAYS.

A STAFF MEMBER FROM THE PREMISES WHO IS CONVERSANT WITH THE OPERATION OF THE CCTV SYSTEM SHALL BE ON THE PREMISES AT ALL TIMES WHEN THE PREMISES ARE OPEN TO THE PUBLIC.

THIS STAFF MEMBER SHALL BE ABLE TO SHOW/PROVIDE FOOTAGE TO A POLICE OFFICER DATA OR FOOTAGE UPON REQUEST.

THE DESIGNATED PREMISES SUPERVISOR (DPS) WILL DEMONSTRATE THAT THE CCTV SYSTEM COMPLIES WITH THE OPERATIONAL REQUIREMENTS AS FOLLOWS:-

- RECORDINGS ARE FIT FOR THEIR INTENDED PURPOSE,
- GOOD QUALITY IMAGES ARE PRESENTED TO THE OFFICER IN A FORMAT THAT CAN BE REPLAYED ON A PC, LAPTOP OR TABLET.
- THE SUPERVISOR HAS AN UNDERSTANDING OF THE EQUIPMENT/TRAINING,
- MANAGEMENT RECORDS ARE KEPT,
- MAINTENANCE AGREEMENTS AND RECORDS ARE MAINTAINED,
- DATA PROTECTION PRINCIPLES AND SIGNAGE ARE IN PLACE.

A MINIMUM OF TWO SIA REGISTERED DOOR SUPERVISORS WILL BE DEPLOYED FROM NO LATER THAN 22:00 UNTIL THE CLOSE OF THE PREMISES ON NIGHTS WHEN THE SERVICE OF ALCOHOL CONTINUES AFTER MIDNIGHT.

A WRITTEN RECORD SHALL BE KEPT ON THE PREMISES BY THE DPS OF EVERY PERSON DEPLOYED ON THE PREMISES AS A SIA DOOR SUPERVISOR IN A REGISTER KEPT FOR THAT PURPOSE.

THAT RECORD SHALL CONTAIN THE FOLLOWING DETAILS:

- THE DOOR SUPERVISORS NAME, DATE OF BIRTH, TELEPHONE NUMBER & HOME ADDRESS
- THEIR SECURITY INDUSTRY AUTHORITY LICENCE NUMBER IN FULL
- THE TIME AND DATE THEY STARTS AND FINISHES DUTY
- THE TIME OF ANY BREAKS TAKEN WHILST ON DUTY
- EACH ENTRY SHALL BE SIGNED BY THE DOOR SUPERVISOR.

THE REGISTER SHALL BE AVAILABLE FOR INSPECTION ON DEMAND BY A POLICE OFFICER.

THE REGISTER SHALL COMPRISE OF A BOUND BOOK WITH CONSECUTIVELY NUMBERED PAGES.

DOOR STAFF SHALL WEAR EITHER A HIGH VISIBILITY VEST OR THEY WILL HAVE A HIGH VISIBILITY ARM BAND TO DISPLAY THEIR SIA BADGE AND TO ENSURE THEY ARE ALWAYS VISIBLE TO CUSTOMERS AND OTHER MEMBERS OF STAFF.

THE LICENCE HOLDER SHALL ENSURE THAT CUSTOMERS ARE CONTINUALLY MONITORED FOR SIGNS OF DISORDER SO THAT SITUATIONS ARE DIFFUSED BEFORE THEY ESCALATE.

THE PLH OR DPS WILL BRIEF DOOR SUPERVISORS AT THE START OF EACH SHIFT ON THEIR EXPECTATIONS ALONG WITH ANY POLICIES AND MEASURES REQUIRED TO COMPLY WITH THE CONDITIONS OF THE LICENCE.

THE PREMISES LICENCE HOLDER (PLH) OR DPS WILL CHECK ALL DOOR SUPERVISORS BADGE NUMBERS ON THE SIA WEBSITE ONCE A MONTH TO ENSURE THAT THERE ARE NO SUSPENSIONS OR REVOCATIONS.

THESE CHECKS ARE TO BE RECORDED IN A BOOK SPECIFICALLY KEPT FOR THAT PURPOSE.

THIS RECORD IS TO BE MADE AVAILABLE TO POLICE OFFICERS ON REQUEST.

THE LICENCE HOLDER SHALL ENSURE THAT IF PATRONS ARE REMOVED, THEY MUST BE MONITORED TO ENSURE THAT VIOLENT BEHAVIOUR DOES NOT CONTINUE IMMEDIATELY OUTSIDE.

IF NECESSARY, THE LICENCE HOLDER SHALL ENSURE THAT THE POLICE ARE INFORMED AT AN EARLY STAGE.

THE LICENCE HOLDER SHALL ENSURE THAT BAR STAFF/DOOR STAFF SHALL BE ATTENTIVE AS TO HOW INTOXICATED CUSTOMERS ARE BECOMING.

IF BAR STAFF DETECT SUCH A MATTER, THEN DOOR STAFF SHALL BE INFORMED.

THE LICENCE HOLDER SHALL ENSURE THAT IF IT IS BELIEVED THAT A CUSTOMER IS DRUNK THEN FURTHER SERVICE SHALL BE REFUSED.

THE LICENCE HOLDER SHALL ENSURE THAT DOOR STAFF SHALL REFUSE ENTRY TO POTENTIAL CUSTOMERS WHO APPEAR TO BE DRUNK.

THE PREMISES SHALL MAINTAIN AN INCIDENT LOG, WHICH WILL RECORD THE FOLLOWING INFORMATION:

- ANY INCIDENTS OF DISORDER
- WHERE REPORTED TO THE POLICE THE INCIDENT NUMBER SHOULD BE RECORDED.
- ANY VISITS BY RESPONSIBLE AUTHORITIES WITH ANY ISSUES OR RECOMMENDATIONS
- REQUESTS TO PROVIDE CCTV
- THE INCIDENT BOOK WILL BE MADE AVAILABLE TO THE POLICE UPON REQUEST.

Continued from previous page...

THE LICENCE HOLDER SHALL ENSURE THAT A RANDOM DRUGS AND WEAPONS SEARCH POLICY IS IMPLEMENTED. THAT THE POLICY IS TO BE DOCUMENTED, AND POSTERS DISPLAYED ADVISING PATRONS THAT THE POLICY IS IN PLACE ANYONE FAILING TO COMPLY SHALL BE REFUSED ENTRY.

THE LICENCE HOLDER SHALL ENSURE THAT ALL STAFF ARE VIGILANT FOR SIGNS OF DRUG ABUSE AND REPORT ANY SUSPICIOUS ACTIVITY TO THE DPS OR DUTY MANAGER.

THE MANAGEMENT SHALL ENSURE THAT ALL POSITIVE SEARCHES ARE NOTIFIED TO POLICE IMMEDIATELY AND CCTV IMAGES ARE TO BE RETAINED AND PROVIDED TO THE POLICE.

NO STAFF SHALL PUT THEMSELVES AT RISK IN ATTEMPTS TO DETAIN OFFENDERS.

THERE SHALL BE NO ENTRY/RE-ENTRY TO THE PREMISES 1 HOUR BEFORE THE TERMINAL HOUR FOR THE SALE/SUPPLY OF ALCOHOL.

A METHOD OF COMMUNICATION BETWEEN ANY PREMISES DESIGNATED BY THE COUNCIL OR POLICE, FROM TIME TO TIME, OR THE COUNCIL'S CCTV CONTROL ROOM WATCH BY WAY OF TEXT/PAGER OR RADIO LINKS SHALL BE PROVIDED AT THE PREMISES.

SUCH COMMUNICATIONS EQUIPMENT SHALL BE KEPT IN GOOD WORKING ORDER AND BE SWITCHED ON AND IMMEDIATELY AVAILABLE AT ALL TIMES WHEN THE PREMISES IS OPEN FOR LICENSABLE ACTIVITY.

THE COMMUNICATIONS LINK WILL BE MONITORED BY THE DPS OR A NOMINATED MEMBER OF STAFF.

NO PERSON IN POSSESSION OF ALCOHOL IN A SEALED OR UNSEALED CONTAINER SHALL BE ALLOWED TO ENTER THE PREMISES EXCEPT FOR THE PURPOSES OF DELIVERY.

NO DRINK SHALL BE SOLD FROM A BAR OR BY STAFF SERVICE OR CONSUMED ON THE OUTSIDE AREA OTHER THAN IN A CONTAINER MADE FROM NON-SPLINTERING PLASTIC, PAPER OR SHATTERPROOF GLASS.

NO DRINK SHALL BE REMOVED FROM THE PREMISES IN AN UNSEALED CONTAINER.

c) Public safety

STAFF MEMBERS WILL CONDUCT REGULAR WALKTHROUGHS TO MONITOR ALL AREAS TO ENSURE GOOD ORDER. STAFF WILL REGULARLY REMOVE BOTTLES, GLASSES AND REMOVE ANY BREAKAGES IMMEDIATELY TO REDUCE RISK OF INJURY.

APPROPRIATE AND SUFFICIENT FIRST AID PROVISIONS WILL BE AVAILABLE AT THE PREMISES AT ALL TIMES.

REGULAR SAFETY CHECKS SHALL BE CARRIED OUT BY STAFF.

THE VENUE WILL PUT IN PLACE A VULNERABILITY POLICY WHICH WILL SET OUT HOW THE VENUE WILL MANAGE SPECIFIC SITUATIONS AROUND VULNERABILITY TAKING INTO ACCOUNT THE GUIDANCE ON THIS PROVIDED BY THE NATIONAL PUBWATCH.

d) The prevention of public nuisance

A NOTICE(S) SHALL BE ON DISPLAY IN THE PREMISES ASKING CUSTOMERS TO LEAVE THE PREMISES QUIETLY.

THE PREMISES LICENCE HOLDER SHALL HAVE A WRITTEN DISPERSAL POLICY WHICH ALL STAFF WILL BE AWARE OF AND COMPLY WITH TO ENSURE THE SAFE AND QUICK DISPERSAL OF CUSTOMERS AT THE END OF TRADING.

DOOR SUPERVISORS WILL MONITOR THE EXTERIOR OF THE PREMISES TO REMIND CUSTOMERS TO RESPECT RESIDENTS ON THEIR WAY HOME AND TO ENSURE CUSTOMERS LEAVE THE AREA QUICKLY AND QUIETLY.

e) The protection of children from harm

A "CHALLENGE 25" POLICY SHALL BE OPERATED AT THE PREMISES AT ALL TIMES.

THE ONLY FORMS OF ID THAT SHALL BE ACCEPTED (AT THE DISCRETION OF THE MANAGEMENT) AS PROOF OF AGE ARE A VALID PASSPORT, A VALID PHOTOGRAPHIC DRIVING LICENCE, A PASS APPROVED PROOF OF AGE CARD, HM SERVICES WARRANT CARD OR OTHER RELIABLE PHOTO ID (THAT HAS BEEN APPROVED FOR ACCEPTANCE BY THE POLICE).

PUBLICITY MATERIALS NOTIFYING CUSTOMERS OF THE OPERATION OF THE "CHALLENGE 25" SCHEME SHALL BE DISPLAYED AT THE PREMISES.

THE DPS OR PLH SHALL OPERATE AND MAINTAIN AN UP-TO-DATE REGISTER OF REFUSALS OF SALE OF ALCOHOL, INDICATING THE DATE, TIME AND REASON FOR REFUSAL WHICH SHALL BE MADE AVAILABLE FOR INSPECTION BY LOCAL AUTHORITY OFFICERS AND THE POLICE.

THE DPS OR OTHER RESPONSIBLE PERSON SHALL CHECK AND SIGN THE REGISTER ONCE A WEEK.

ALTERNATIVELY, AN ELECTRONIC POINT OF SALE REFUSALS LOG SHALL BE KEPT.

A DOCUMENTED TRAINING PROGRAMME SHALL BE INTRODUCED FOR ALL STAFF IN A POSITION TO SELL, SERVE OR

Continued from previous page...

DELIVER ALCOHOL. A WRITTEN RECORD FOR EACH MEMBER OF STAFF SHALL BE KEPT OF THE CONTENT OF SUCH TRAINING AND SHALL BE MADE AVAILABLE FOR INSPECTION AT THE REQUEST OF WEIGHTS & MEASURES OFFICERS AND POLICE. THE DPS OR PREMISES LICENCE HOLDER SHALL CONDUCT SIX MONTHLY TRAINING REVIEWS WITH ALL MEMBERS OF STAFF AUTHORISED TO SELL, SERVE OR DELIVER ALCOHOL IN ORDER TO REINFORCE THE TRAINING AND TO PROMOTE BEST PRACTICE.

A WRITTEN RECORD FOR EACH MEMBER OF STAFF SHALL BE KEPT OF THE CONTENT OF SUCH REVIEWS AND SHALL BE MADE AVAILABLE FOR INSPECTION AT THE REQUEST OF WEIGHTS & MEASURES OFFICERS AND POLICE.

A LIST OF PERSONS AUTHORISED TO SELL ALCOHOL SHALL BE KEPT ON SITE AND MADE AVAILABLE FOR INSPECTION AT THE REQUEST OF WEIGHTS & MEASURES OFFICERS AND POLICE.

CLEARLY VISIBLE SIGNAGE IS TO BE DISPLAYED AT THE ENTRANCES AND AT POINTS OF SALE INDICATING IT IS ILLEGAL TO SELL ALCOHOL TO PEOPLE UNDER THE AGE OF 18.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £125000 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39999 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

315.00

DECLARATION

Continued from previous page...

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my * licence will become invalid if I cease to be entitled to live and work in the UK, (Please read guidance note 15) The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/halton/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	KB 71b OCTOBER
Fee paid	
Payment provider reference	
ELMS Payment Reference	
Payment status	
Payment authorisation code	
Payment authorisation date	
Date and time submitted	
Approval deadline	
Error message	
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) Next >

CONSENT OF INDIVIDUAL TO BEING SPECIFIED AS DESIGNATED PREMISES SUPERVISOR (DPS)

I **STEVEN WILLIAM HEWITT**

[full name of prospective premises supervisor]

of

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the DPS in relation to the application for

[type of application]

THE GRANT OF A PREMISES LICENCE.

by

[name of applicant]

SER HOLDINGS LTD

for

[name and address of premises to which the application relates]

71b ALBERT ROAD, WIDNES, CHESHIRE WA8 6JS.

and any premises licence to be granted or varied in respect of this application made by

[name of applicant]

SER HOLDINGS LTD

concerning the supply of alcohol at

[name and address of premises to which application relates]

71b ALBERT ROAD, WIDNES, CHESHIRE WA8 6JS.

I also confirm that I am entitled to work in the United Kingdom and am a currently hold a personal licence,

details of which I set out below:

Personal licence number

[insert personal licence number, if any]

PA1149

Personal licence issuing authority:

[insert name of personal licence issuing authority, if any]

ST. HELENS COUNCIL

Signed

Name (please print)

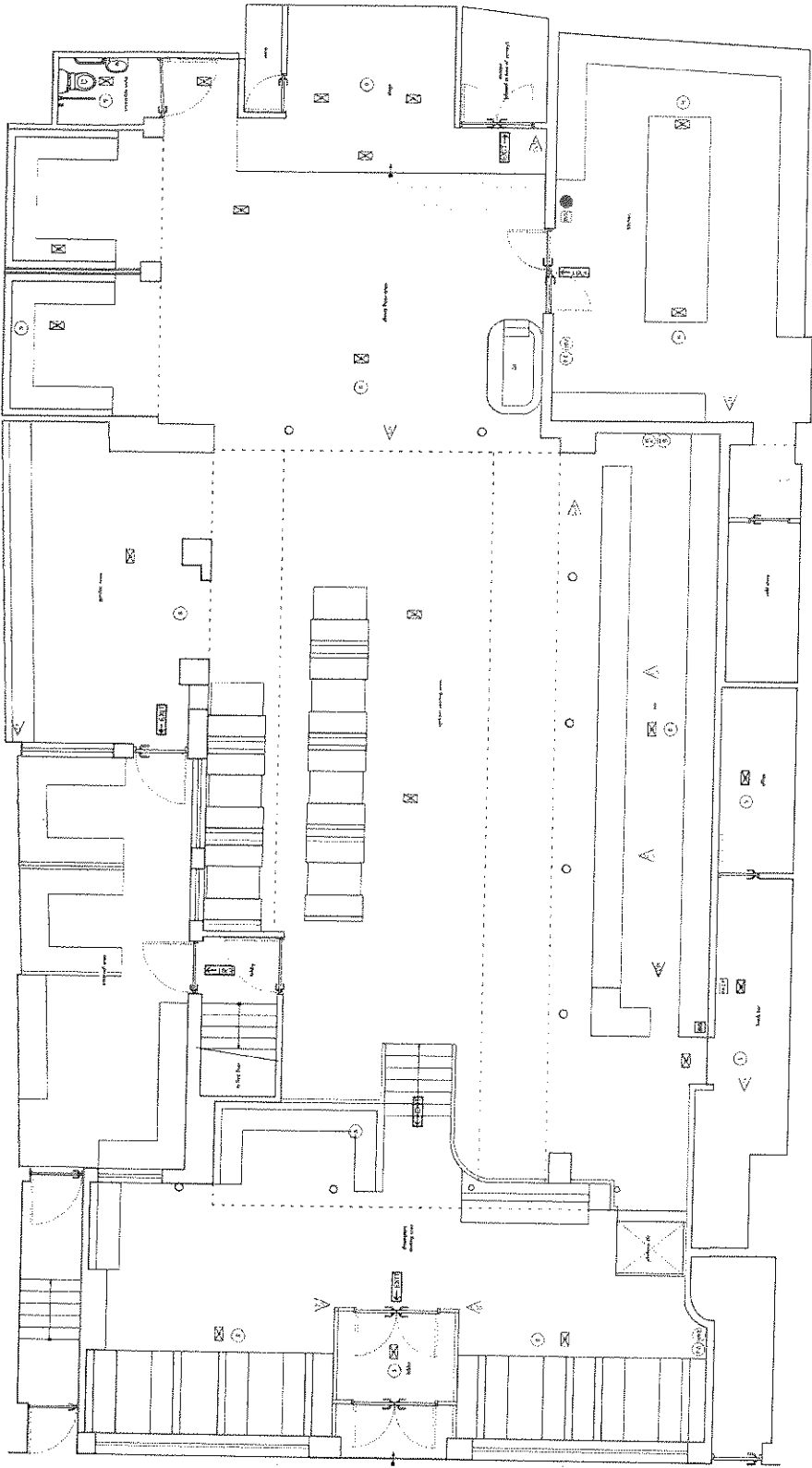
Date

STEVEN WILLIAM HEWITT

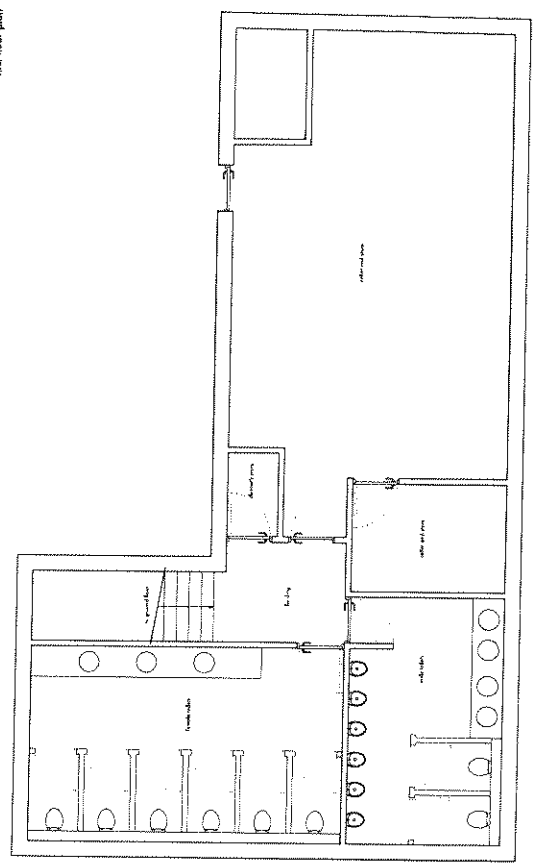
3rd OCTOBER 2023

[REDACTED]

[REDACTED]



ground floor plan



first floor plan

- Key
- Door (swing direction indicated)
 - Window (type indicated)
 - Staircase (direction indicated)
 - Lift
 - Fire alarm
 - Fire extinguisher
 - Fire escape
 - Fire door
 - Fire alarm pull station
 - Fire alarm bell
 - Fire alarm control panel
 - Fire alarm sounder
 - Fire alarm call point
 - Fire alarm call point with call button
 - Fire alarm call point with call button and call indicator
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aco

ACO Acoustic Ceiling Systems
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